



THE HIRING FORMS PROCESS MADE EASY

We realize that every company handles hiring differently, and each company has its own forms that must be completed by new employees prior to receiving the first paycheck. The challenge typically begins as soon as the new employee receives the orientation packet.

"So many forms to complete!"

"I'm having to write down the same information over and over again!"

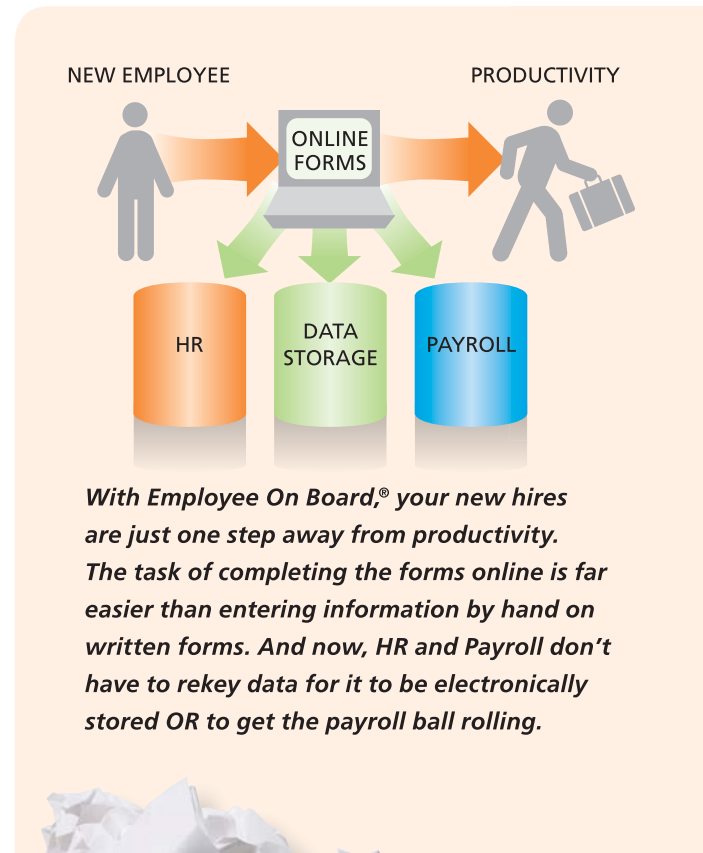
The frustration is felt not only by the new employee, but also by the HR and payroll people responsible for ensuring the accuracy and completeness of the information. Until recently, completing hiring forms and tracking them has been a 100% manual effort — an obvious operational inefficiency.

Now, Employee On Board® reinvents the way companies bring new employees onboard by streamlining the transfer of new-hire data to your payroll system.

YOU CAN COMPLETELY END THE PAPER CHASE

We transform your forms — federal forms, state forms, and company-specific forms — into online "smart" forms... so data can be entered electronically by the new employee, and then data fields become populated with known information. For example, once your new employee enters his or her name, address, birthdate, etc., the data is automatically entered into subsequent forms in the correct place.

Imagine... the time savings and increase in accuracy from this simple step!



With Employee On Board®, your new hires are just one step away from productivity. The task of completing the forms online is far easier than entering information by hand on written forms. And now, HR and Payroll don't have to rekey data for it to be electronically stored OR to get the payroll ball rolling.



Additionally, Employee On Board® sends automatic notices and reminders to HR and Payroll when certain forms are missing or inaccurate. You won't need to constantly make phone calls or manually track the status of the forms! We customize your company's specific forms as well as the reminder and tracking process according to your specific needs. You can also view the status of the new hire forms at any time. Of course, security and authenticity is important and only authorized personnel will have access.

DATA TRANSFER & STORAGE MADE EASY

The benefit of Employee On Board® does not stop there! Now, your new-hire data is available for uploading directly to your payroll system. And, your forms can be stored electronically for more controlled security, reduced use of shelf-space, and easy future access.

- **Customized forms online**
- **Easy startup**
- **Upfront training included**
- **24/7 online access**
- **Secure logins**
- **Ongoing support available**
- **Configured to work with ezPayPlus**



"You're kidding me, it's really that easy?"



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